

Admissions

Verify Admissions Status. You will receive notification of admissions four to six weeks after you submit your application (after February 1st). If you have any questions, visit the Admissions Office in Rm. S-300, call 212-220-1265 or visit <http://www.bmcc.cuny.edu/admissions/>.

TIP: You can check your application status on the CUNY Portal (<https://cunyportal.cuny.edu>) or by calling the Welcome Center at 212-997-CUNY (2869).

Testing

- Take College Placement Exam(s).** Shortly after you receive an admissions letter, you should receive a letter for testing. It is important that you take the CUNY Assessment Tests as soon as possible. For more information on these tests, please see <http://www.cuny.edu/academics/testing/cuny-assessment-tests.html>.
- You can sign up for a test through PantherNet at <http://www.bmcc.cuny.edu/j2ee/panther.jsp>. See <http://www.bmcc.cuny.edu/e-orientation/cunyskills.html> for information about the CUNY Assessment Test.
- If you have any questions, visit the Testing Office in Rm. N-769, call 212-220-8085 or email testing@bmcc.cuny.edu.
- Review Test Score(s).** You will receive your scores within two weeks of testing. If you haven't received your scores, contact the Testing Office.
- Enroll in Summer Workshops (if necessary).** If you do not pass any sections of the Assessment Tests, contact Student Advisement in Room S-763 or call 212-220-8315.

Commitment Fee

- Submit Your Commitment Fee.** To accept Borough of Manhattan Community College's offer of admission: Complete the Intent to Enroll form <http://www.bmcc.cuny.edu/iaccept/>. After you have clicked on the "I accept" icon print the Commitment Tuition Deposit form and follow the directions.

Special Opportunity Programs

- Submit Forms and Attend Orientation(s) for Special Opportunities Programs.** Once you have been accepted, you may receive emails or letters about orientations for College Discovery or ASAP, two programs that can provide critical financial and academic support. Keep an eye out for any invitations and contact the CD or ASAP office if you have any questions.
- College Discovery** is located in Rm. S-330 and can be reached by calling 212-220-8152 or emailing cdp@bmcc.cuny.edu. See <http://www.bmcc.cuny.edu/cd/> for more information.
- ASAP** is located in Rm. S-641 and can be reached by calling 212-346-8660 or emailing asap@bmcc.cuny.edu. See www.bmcc.cuny.edu/asap/ for more information.

Financial Aid

- Make an Appointment with the Office of Financial Aid.** Over the summer, make an appointment with the Financial Aid office to verify your forms and ask about work study. BMCC may email you a verification form to verify the information from your FAFSA. Complete the verification form and also log into your FAFSA to use the IRS link to transfer your families updated tax forms. If it doesn't work online you you will need to request a copy of your tax transcript at www.irs.gov. The Financial Aid Office is located Rm. N-365 and can be reached by calling 212-220-1430 or emailing finaid@bmcc.cuny.edu. See <http://www.bmcc.cuny.edu/finaid/> for more information.
- Complete Residency Form for In-State Tuition.** In order to qualify for in-state tuition, you need to complete a residency form. See <http://www.bmcc.cuny.edu/admissions/afteradmitted-residency.jsp> for more information.

Class Registration/ Orientation

- Sign up for Orientation and Register for Classes.** A first-term student is required to attend a special pre-registration orientation session in August. For more information see <http://www.bmcc.cuny.edu/admissions/afteradmitted-orientation.jsp>.

Health Immunization

- Submit Your Immunization Records.** Obtain clearance from the college nurse by submitting a record of immunization to Measles, Mumps and Rubella. See <http://www.bmcc.cuny.edu/admissions/afteradmitted-immunization.jsp> for more information. Health Services is located in Rm. N-303.

Submit Your Final High School Transcript to the Admissions Office



This Matriculation Guide was developed by a coalition of college access organizations and is intended to provide students, families, mentors, and counselors with the information needed for students to enroll in college successfully. In addition to using this guide, it is important that students are in close contact with their college during the summer before they enroll, and that they are regularly checking their mail, their school email addresses, and school portal accounts.

