



COLLEGE ENROLLMENT TIPS

Created by a Coalition of College Access Organizations for Students Attending **St. John's University**

This enrollment tip sheet is intended to provide important college information. In addition to using this guide, students should make sure that they regularly check their mail, their college email address, and college school portal account over the summer.

St. John's University Resources

St. John's University has a great New Student Guide that can be found at http://www.stjohns.edu/sites/default/files/documents/academics/140402_m1-8917_newstdntguideenrolmnt.pdf.

ADMISSIONS AND COMMITMENT FEE

<input type="checkbox"/> Confirm Admissions You will receive notification of admissions four to six weeks after you submit your application (St. John's has rolling admissions deadlines depends on particular programs.) You can check your application status by calling the Admissions Office.	Contact Info Office of Undergraduate Admission 1.888.9STJOHNS admhelp@stjohns.edu	Deadline/Notes (fill in the deadline for your school and other helpful reminders):
<input type="checkbox"/> Commitment Fee/Deposit Complete and submit the enrollment confirmation form: http://www.stjohns.edu/sites/default/files/documents/admission/m1-6194_enrollconfirmationformlg4.pdf along with your enrollment/housing deposit by logging into your St. John's UIS account via https://apollo.stjohns.edu/sjasis/twbkwbis.P_WWWLogin .	Contact Info Office of Undergraduate Admission 1.888.9STJOHNS admhelp@stjohns.edu	Deadline/Notes
<input type="checkbox"/> Set Up Email Once you have been accepted, make sure you set up your University Information System (UIS) and St. John's Central via https://cpprod.stjohns.edu/cp/home/displaylogin . Check this account daily to gain access to your school email, financial aid information, and every student resource.	Contact Info	Deadline/Notes

SPECIAL OPPORTUNITY PROGRAMS

<input type="checkbox"/> Submit Forms and Attend Orientation/ Summer Programs If you were accepted into any of St. John's University Special and Opportunity Programs, you need to call them to make sure that you do not need to provide any additional information. See http://www.stjohns.edu/about/administrative-offices/provost/division-special-and-opportunity-programs for additional information.	Contact Info Queens Campus 718.990.6565	Deadline/Notes
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FINANCIAL AID

<input type="checkbox"/> Accept Financial Aid/ Set Up Payment Plan <p>If you have loans or additional scholarships, you may need to accept your financial aid package online. St. John's UIS (University Information System) is a one-stop resource for secure, personalized, access to critical information about your personal academic and financial aid information. See http://www.stjohns.edu/tuition-financial-aid/financial-aid/view-financial-aid-info-online for information on how to log into UIS and see your current financial aid status. See http://www.stjohns.edu/admission-aid/tuition-and-financial-aid/payment-options for additional information. If you are not sure if you need to accept financial aid or if you believe that there is a mistake with your financial aid, go to the Office of Student Financial Services as soon as possible.</p>	<p>Contact Info</p> <p>Financial Aid 718.990.2000 studentfinancialserv@stjohns.edu</p>	<p>Deadline/Notes</p> <p>(fill in the deadline for your school and other helpful reminders):</p>
<input type="checkbox"/> Complete Entrance Counseling/ Sign MPN <p>If you are taking out any federal loans for college, you will need to complete entrance counseling and sign your Master Promissory Note (MPN) before their loans are disbursed. Entrance counseling and signing the MPN can be completed at www.studentloans.gov. See also http://www.stjohns.edu/admission-aid/tuition-and-financial-aid/undergraduate-aid/undergraduate-loan-information.</p>	<p>Contact Info</p> <p>Financial Aid 718.990.2000 studentfinancialserv@stjohns.edu</p>	<p>Deadline/Notes</p>
<input type="checkbox"/> Check for Verification <p>Your federal Student Aid Report (SAR) will let you know if you have been selected for verification. This means that you won't be able to receive your financial aid until you submit the required documents. Complete the verification form and also log into your FAFSA account to use the IRS link to transfer your family's updated tax forms. If unavailable, you will need to request a copy of your tax transcript at www.irs.gov. See http://www.stjohns.edu/admission-aid/tuition-and-financial-aid/undergraduate-aid/verification for more information.</p>	<p>Contact Info</p> <p>Financial Aid 718.990.2000 studentfinancialserv@stjohns.edu</p>	<p>Deadline/Notes</p>

ORIENTATION/CLASS REGISTRATION

<input type="checkbox"/> Submit Immunization Records and High School Diploma <p>Obtain clearance from the college nurse by submitting a record of immunization to Measles, Mumps and Rubella. See http://www.stjohns.edu/student-life/health-and-wellness/student-health-services for more information.</p> <p>Upload your final High School Transcripts, including final grades and date of graduation with your online application.</p> <p>To upload documents after application, email them to admhelp@stjohns.edu (with contact information and XID#)</p>	<p>Contact Info</p> <p>718.990.6360 healthservices@stjohns.edu</p>	<p>Deadline/Notes</p>
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ORIENTATION/CLASS REGISTRATION (CONTINUED)

<input type="checkbox"/> Sign Up for Orientation A first-term student is required to attend a summer orientation session. Some orientation sessions start as early as June and they are all on a first come, first serve basis. See http://www.stjohns.edu/student-life/student-development/new-student-orientation for more information.	Contact Info 718.990.5353 orientation@stjohns.edu	Deadline/Notes
<input type="checkbox"/> Register for Classes You will receive an invitation to attend a freshman advisement and registration session. Please note, you will need to submit your Seat Deposit and Immunization form prior to registration. See http://www.stjohns.edu/academics/academic-resources/university-freshman-center for more information.	Contact Info 718.990.5858	Deadline/Notes
<input type="checkbox"/> Follow-Up on Individual Education Plan If you had an individualized education plan (IEP) in high school, you should schedule an appointment with the Office of Disability Services to determine what supports are available at St. John's University.	Contact Info 718.990.6867	Deadline/Notes

HOUSING FORMS

<input type="checkbox"/> Housing Deposit Before you can get your dorm assignment, you must submit a housing deposit and a housing questionnaire. See http://www.stjohns.edu/admission-aid/tuition-and-financial-aid/payment-options/enrollment-and-housing-deposit .	Contact Info 718.990.2417 reslife@stjohns.edu	Deadline/Notes
<input type="checkbox"/> Submit Housing Forms St. John's University provides a Residence Life Program at their Queens, Manhattan and Staten Island campuses. For information about housing options and the application process, please go to http://www.stjohns.edu/student-life/queens-campus-life/residence-life or http://www.stjohns.edu/student-life/staten-island-campus-life/residence-life .	Contact Info 718.990.2417 reslife@stjohns.edu	Deadline/Notes

FIRST DAY OF CLASS

<input type="checkbox"/> Confirm First Day of Class Take a look at the academic calendar to determine when your first day of class is: http://www.stjohns.edu/academics/office-registrar/academic-calendar .	Contact Info	Deadline/Notes
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SPONSORS

AT HOME IN COLLEGE

BOTTOM LINE

COLLEGE BOUND INITIATIVE

COLLEGE NOW

GODDARD RIVERSIDE COMMUNITY CENTER

GRADUATE NYC!

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NEW SETTLEMENT APARTMENTS

THE URBAN ASSEMBLY

NEW VISIONS FOR PUBLIC SCHOOLS